



Pass It On Center National Task Force Meeting

May 8 – 9, 2007
Renaissance Concourse Hotel, Atlanta, GA

*Establishing a Cohesive Team to Advise and Assist the Pass It On Center
on Issues of National Significance in AT Reutilization*

We are looking forward to the first working meeting of the Pass It On Center's National Task Force. The meeting will be held at the Renaissance Concourse Hotel at One Hartsfield Centre Parkway, Atlanta, GA 30354 (404-209-9999). With the combined experience, knowledge, and talents of this distinguished group, we are sure to lay a firm foundation upon which the Pass It On Center and AT Reuse Demonstration Programs around the country can build.

Meeting Objectives

The purpose of this meeting is to define the processes by which the Task Force will work and organize itself; to create a shared "National Task Force" identity based on common goals and collaboration; and to provide the forum by which leaders in the AT Reuse field can share information and assist in the development of best practices for AT/DME reutilization providers. A tentative agenda is attached to this email. Changes to the agenda are still possible.

Hotel

The Pass It On Center is happy to provide meals and lodging at the Renaissance Concord Hotel for our Task Force members. We are well aware of the time, energy, and resources members will be devoting to this effort. **You can assist us by returning the attached Registration Form as soon as possible**, so that we can provide the hotel a confirmed list of attendees. (See Registration below.)

Making Your Travel Plans

The [Renaissance Concorde Hotel](#) is conveniently location 1 mile from the Atlanta Hartsfield Airport (ATL). The hotel offers **complimentary airport transportation** (go outside to Ground Transportation, look for the "pink" section, the Renaissance's shuttle is gray and maroon, and is wheelchair accessible.) Shuttles run every 15 minutes.

Registration

Although there will be no fee for registration, we would ask that you take a moment to complete the attached registration form and return it to [Tom Patterson](#) as soon as possible.

The staff of the Pass It On Center is looking forward to hosting this important event. If you have any comments, suggestions, or questions please contact Tom Patterson at (404) 638-0384 or by email at thomas.patterson@dol.state.ga.us.