



**Memorandum of Agreement  
Between  
Louisiana Assistive Technology Access Network (LATAN)  
and (Name)**

**I. Summary of Agreement**

(Name), agrees to provide LATAN with wheelchair assessments for LATAN's consumers in need of emergency/transitional assistive devices as a direct result of a large-scale disaster. LATAN agrees to underwrite the cost of each assessment at \$000.00, plus \$0.00 per mile reimbursement for time and miles traveled outside of the first ten miles, and the cost of any transitional equipment deemed necessary by both (Name) and LATAN to the extent LATAN funding is available for this purpose.

Accordingly, LATAN will cover the cost of transitional (rental or loaner) equipment with the rental cost ultimately being folded into the purchase price if the price of the period of rental time exceeds a half of the purchase price and LATAN chooses to purchase. At that point, the "rent to own" equipment becomes LATAN's property.

**II. Assessment Report**

(Name) will furnish LATAN a report within 5 days of completion of each assessment, detailing the outcome and recommendations for the consumer assessed by the licensed Therapist/Assistive Technology Professional.

(Name) will email the report to LATAN and discuss equipment necessary to fulfill consumer's needs. LATAN will provide the equipment to the extent LATAN has funding available for this purpose.

**III. Terms**

(Name) agrees to recommend only the most modestly priced equipment that fulfills the consumer's emergency/transitional needs until the original or alternative funding source can be identified.

LATAN agrees to pay (Name) at the rate of \$000.00 per assessment and \$0.00 per mile reimbursement for time and miles traveled after the first ten miles on a net 30 basis upon receipt of an itemized invoice from (Name).

The term of the partnership is indefinite; however, both parties may decide to no longer partner with the other party if the conditions of this agreement have changed, or for any other reason.

Authorized signature of:

**Louisiana Assistive Technology Access Network (LATAN)**

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Julie M. Nesbit, ATP  
President and CEO

Date

Authorized Signature of:

**(Name)**

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(Person's Name) (Credentials)  
(Title)

Date